

ATLANTAS MARINE LTD

Atlantis Marine Training Booking Terms and Conditions

Last updated: 02 May 2025

These Terms and Conditions ("Terms") govern the booking and delivery of training services ("Training") provided by Atlantis Marine Ltd ("Atlantis Marine", "we", "our", or "us"). By booking or attending a training course, you ("Client", "Customer", or "you") agree to these Terms.

1. ELIGIBILITY AND SCOPE

- 1.1 Training services are available to registered commercial customers and government agencies only.
- 1.2 All bookings are subject to availability and approval by Atlantis Marine.
- 1.3 We do not provide training to the general public or for non-commercial recreational purposes.

2. BOOKING PROCESS

- 2.1 Training courses must be booked using the official Atlantis Marine booking form or online booking portal.
- 2.2 A booking request does not constitute a confirmed reservation. Bookings are confirmed upon receipt of a booking confirmation email from Atlantis Marine.
- 2.3 Clients are responsible for ensuring that all attendee information is accurate and complete at the time of booking.

3. COURSE AVAILABILITY

- 3.1 Due to operational demands, training is offered on a limited basis, primarily outside the peak deployment season (typically May to September).
- 3.2 Course dates will be published on our website and may be subject to change based on equipment, instructor, or site availability.

4. PAYMENT TERMS

- 4.1 Payment is required as per the following conditions unless otherwise agreed in writing:
 - All other clients will be invoiced upon booking confirmation.
 - Payment is due within 30 calendar days from the invoice date unless stated otherwise.
- 4.2 For first-time or international clients, upfront payment may be required at Atlantis Marine's discretion.

4.3 All prices are exclusive of VAT and may be subject to additional expenses including travel or accommodation if training is delivered off-site.

5. CANCELLATIONS, RESCHEDULING AND REFUNDS

5.1 Cancellations must be submitted in writing. The following charges will apply:

- More than 14 days before the course: No charge.
- 7–14 days before: 50% of course fee.
- Less than 7 days: 100% of course fee.

5.2 One reschedule is permitted per booking without penalty, subject to availability. Further changes may incur an administrative fee.

5.3 No refunds will be issued for non-attendance, late arrivals, or early departures.

6. COURSE DELIVERY AND PARTICIPATION

6.1 Training may be conducted at:

- Atlantias Marine's preferred test site (e.g. Vobster Quarry) for basic/intermediate ROV training.
- Client-specified locations for bespoke or advanced operational courses, subject to suitability assessment.

6.2 It is the client's responsibility to ensure:

- Attendees arrive punctually and in suitable attire (including PPE if required).
- All necessary pre-course materials or pre-requisites (e.g. medical fitness, previous experience) are met.

6.3 Atlantias Marine reserves the right to remove individuals from training if they present a safety risk or fail to comply with reasonable instructor directions.

7. CERTIFICATION

7.1 Certificates of completion will be issued only to attendees who complete the full course and meet all training objectives.

7.2 Certificates may be withheld if attendee information (e.g. name, date of birth) is inaccurate or incomplete at the time of issue.

7.3 Duplicate or replacement certificates are available upon request for a nominal fee.

8. HEALTH, SAFETY AND INSURANCE

8.1 Clients must ensure all attendees are physically fit for participation and disclose any relevant medical conditions.

8.2 Atlantias Marine accepts no liability for personal injury, loss, or damage during training unless caused by our proven negligence.

8.3 Clients delivering training on their own vessels or facilities are responsible for site safety and appropriate insurance coverage.

9. INTELLECTUAL PROPERTY

9.1 All training materials, documentation, and course content remain the intellectual property of Atlantias Marine unless explicitly licensed.

9.2 No portion of the training may be recorded, copied, distributed, or reused without prior written permission.

10. DATA PROTECTION

10.1 We collect and process personal data for training administration, certification, and legal compliance in accordance with the UK GDPR.

10.2 Personal data will not be shared with third parties except for certification or regulatory purposes. See our Privacy Policy for more information.

11. FORCE MAJEURE

11.1 Atlantas Marine shall not be liable for delays or cancellations due to events beyond our reasonable control, including but not limited to extreme weather, instructor illness, equipment failure, or regulatory restrictions.

11.2 In such cases, clients will be offered the opportunity to reschedule without penalty.

12. AMENDMENTS

12.1 We reserve the right to revise these Terms at any time.

12.2 Updated terms will be published on our website and apply to all new bookings thereafter.

13. GOVERNING LAW

13.1 These Terms are governed by and construed in accordance with the laws of England and Wales.

13.2 Any disputes arising shall be subject to the exclusive jurisdiction of the English courts.